

UAW Joint Apprenticeship Coordinator (JAC)

Resume Submittal Guidance

UAW Local 42

Position Overview

UAW Local 42 is seeking a skilled and motivated professional bargaining unit member in good standing to serve as the Joint Apprenticeship Coordinator (JAC). This position must be filled by a Skilled Trades person and focuses on the development, training, and advancement of the Skilled Trades workforce. The JAC Representative plays a key role in upskilling, reskilling, and managing apprenticeship programs to ensure all Skilled Trades members are competent, safe, and effective in their roles.

Available training and subject matter expertise from the local and international UAW will be utilized as appropriate. Altering schedules to assist members on various shift patterns may be necessary at times. Maintaining communication with the Local Union structure as appropriate is expected. This is an appointed position requiring vetting and concurrence through a Local, Regional, and International UAW process. Any supporting documentation, credentials, and relevant experiences should be provided on the resume.

Key Responsibilities

- Oversee and support all apprenticeship, upskilling, and reskilling initiatives
- Ensure Skilled Trades employees are properly trained per the apprenticeship standards for safe and effective job performance
- Work closely with the UAW Skilled Trades Bargainer and Committeeperson
- Promote continuous learning and development within Skilled Trades
- Apply and interpret Skilled Trades language within the Collective Bargaining Agreement (CBA)
- Support implementation of future-focused Skilled Trades programs
- Maintain strong communication and coordination across Skilled Trades groups
- Collaborate with the Company JAC to implement the CBA
- Attend meetings related to Skilled Trades including the Skilled Trades Advisory Committee meeting (STAC)
- Support as needed the Outside contracting process

- Support as needed and monitor the facility Skilled Trades external hiring process
- Coordinate and monitor the apprenticeship waiting list process
- Support apprenticeship forecasting initiatives
- Interface with the National Skilled Trades Department as required

Qualifications

- Must be a Skilled Tradesperson
- Strong understanding of Skilled Trades language in the CBA
- Excellent communication, leadership, and organizational skills
- Ability to manage and support intensive training programs
- Highly motivated with a process-driven mindset
- Committed to workforce development and continuous improvement

Expectations

UAW Local 42 leadership is seeking a JAC leader who can help shape the future of Skilled Trades in Chattanooga. The ideal candidate will be proactive, organized, and committed to help ensuring the highest level of training and competency within the Skilled Trades workforce, while supporting the vision outlined in the Collective Bargaining Agreement.