

# MEMBER MOBILIZATION INSTITUTE

DISCOVER HOW YOU CAN GET INVOLVED

**SEPTEMBER 28 – OCTOBER 3, 2025**

THE WALTER AND MAY REUTHER UAW FAMILY EDUCATION CENTER  
ONAWAY, MICHIGAN



# MEMBER MOBILIZATION INSTITUTE



The UAW Education Department will hold its Member Mobilization Institute September 28 – October 3, 2025. The institute will be held at the Walter and May Reuther UAW Family Education Center in Onaway, Michigan.

This lively institute is intended to mobilize members to action around issues affecting the working class, both on the job and in our communities. It is open to any rank-and-file member or local leader interested in becoming more involved in our union. Topics we will explore include internal organizing, developing activists, and action planning. The week will culminate in an impactful group action allowing delegates to apply what they've learned.

## **ELIGIBILITY TO ATTEND**

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This institute is open to any active UAW members or local leaders in good standing.

Attendance is mandatory at all sessions and is taken daily. Local unions sending delegates will be responsible for payment of all lost time.

## **REGISTRATION**

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**Local unions must register their delegates no later than Monday, August 25, 2025.** The institute registration fee is \$75 per delegate and must be paid by local unions using ACH. This registration fee covers the cost of lodging, meals, and materials and is non-refundable. Local unions will pay online through LUIS. Funds will not be withdrawn from local unions until after the region approves the delegates, a process that will take place after online registration closes. **Delegates must be registered by an officer or authorized clerical designee of the local union. Local unions should refer to the Local Union Process attachment for complete registration instructions.**

## **CONFERENCE AGENDA**

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Delegates should arrive to the Family Education Center by 3:00 p.m. on Sunday, September 28, allowing enough time to attend conference registration on arrival, where they will sign up for workshops and receive a detailed program agenda. Delegates are invited to explore the campus grounds on Sunday or to visit area sites. A campus tour will be provided at 5:00 p.m., departing from the Main Lobby. Dinner will be provided in the Dining Hall at 6:00 p.m. The conference program will kick off promptly at 8:45 a.m. on Monday.



<h1>Agenda</h1> <p>Sept. 28 – Oct. 3, 2025</p>	<b>Sunday, September 28 – Travel Day</b> 3 – 5 p.m. Registration 5 p.m. Center Tour 6 – 7 p.m. Dinner
	<b>Monday, September 29</b> 8:45 a.m. Conference Opens 8:45 – 5 p.m. Workshops
	<b>Tuesday, September 30</b> 8:45 - 5 p.m. Workshops
	<b>Wednesday, October 1</b> 8:45 – Noon Workshops Free Afternoon
	<b>Thursday, October 2</b> 8:45 – 6 p.m. Day of Action
	<b>Friday, October 3 - Departure</b> 7:30 a.m. Breakfast 9:00 a.m. Conference Adjourns
	*All meals served Monday-Thursday*

## ACCOMODATIONS

Due to limited accommodations, delegates' spouses and guests are not permitted to attend the Member Mobilization Institute.

All delegates attending this institute will be housed two to a room (double occupancy). Delegates requesting single occupancy must pay an additional \$319.90 plus tax for the week upon their arrival and must specify this request upon check-in. These payments must be made by personal credit/debit card or check/money order. ***Requests for single occupancy rooms cannot be guaranteed, as room assignments are made prior to arrival at the Family Education Center.***

## TRAVEL INFORMATION

All delegates are expected to arrive at the Family Education Center by 3 p.m. Eastern Time (ET) on Sunday, September 28, and remain until the conference concludes at 9 a.m. (ET) on Friday, October 3. Arrivals and departures should be arranged accordingly. **Local unions are responsible for all delegate transportation costs to institutes. Reimbursable expenses include airline tickets (minus flyer fees), checked bags, and mileage exceeding 1,000 miles. See the Local Union Process document for complete details.**



### Passenger Vehicles

Please be advised of the following Walter and May Reuther UAW Family Education Center policy:

Vehicles allowed to park in the Family Education Center (FEC) must be union-made and have a vehicle VIN number beginning with 1, 2, 4, or 5. If the vehicle VIN number begins with anything other than 1, 2, 4, or 5, parking accommodations are available in a lot adjacent to the FEC's front gate.

### Air Transportation

Once the local union delegate is approved to attend, the local union must complete the online airline reservation. Arrangements for booking airline reservations have been made with Travel Solutions International (TSI USA).

To assure maximum savings, delegates who fly to DTW will be required to arrive in Detroit on **Saturday, September 27**. The International Union will provide overnight lodging in Detroit for September 27, based on **double occupancy** at a Detroit Metro Airport hotel. Hotel shuttles will be arranged by the Family Education Center to meet delegates outside of the baggage claim when their flights arrive.

At 8:30 a.m. (ET) on Sunday, September 28, a charter bus will take delegates from the hotel to the Family Education Center. Estimated arrival is before 3:30 p.m. (ET). A one-hour lunch stop is planned during the bus trip. On Friday, October 3, the bus will leave the Family Education Center for the airport at 9:00 a.m. (ET). ***For the return trip on Friday, October 3, no flights should be scheduled before 5 p.m. (ET)***

### CANCELLATIONS

Cancellations made prior to **August 25, 2025**, will be fully refunded. After that date, registration fees are non-refundable. If a local union needs to cancel a delegate after August 25, they may send a replacement delegate in their place and should immediately notify their regional office of the swap. If no replacement is designated, the registration fee remains non-refundable. This institute is an investment in the future of your local union.

***This official call letter includes information that should be shared with local unions.***

In Solidarity,

Shawn Fain  
President